

**ACTIONS PLANNED FOR 2009/10 REGARDING THE DEVELOPMENT OF ASSET MANAGEMENT PLANNING:**

1. Progress the review of the Schools Estate Management Plan ensuring it is sufficiently developed to support the review of the capital plan for 2010/11.
2. Progress proposals to meet the Council's office accommodation requirements, as part of the Designing Better Services project.
3. Agree an implementation programme for roads asset management.
4. Progress proposals for Elgin Traffic Management and the Elgin South West project.
5. Develop a Vehicle Asset Management Plan from the agreed programme of purchases
6. Identify miscellaneous items which do not align with current budgets.
7. Ensure the targets of the Single Outcome Agreement which have potential asset management implications are explicitly linked to asset management plans as they develop.
8. Ensure that a timescale is agreed for completing asset management plans for ICT.
9. Develop a programme of planned maintenance for all buildings, based on condition surveys and suitability assessments.
10. Review the arrangements for reporting to members

**ACTIONS PLANNED FOR 2009/10 REGARDING ASSET PERFORMANCE:**

1. Identify the percentage of projects categorised as Required to maintain operations at current levels (M) in the capital plan (excluding flood alleviation) with a view to developing a target baseline.
2. Commence review of processes to control capital slippage.
3. Review the ratio of planned to response building maintenance.
4. Review the proportion of building maintenance spend on cyclical maintenance.

These actions are aimed at developing measures of the effectiveness of our expenditure on assets.